

**SOUTH FORK EAST
COMMUNITY DEVELOPMENT DISTRICT**

**REGULAR MEETING
JANUARY 23, 2020**

South Fork East Community Development District
Inframark, Infrastructure Management Services
210 N. University Drive, Suite 702, Coral Springs, FL 33071
Phone: 954-603-0033; Fax: 954-345-1292

January 16, 2020

Board of Supervisors
South Fork East Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the South Fork East Community Development District will be held on Thursday, January 23, 2020 at 6:00 p.m. at the Christ the King Lutheran Church, 11421 Big Bend Road, Riverview, Florida. Following is the advance agenda for the meeting:

1. Pledge of Allegiance
2. Call to Order
3. Audience Comments (3) minute time limit

There are two opportunities for audience comments on any CDD matter during the course of the meeting as noted in the agenda. Additionally, audience comments are permitted on any matter being discussed by the Board, at the Board's request. In order to maintain order and in the interest of time and fairness to other speakers, each speaker must be recognized by the Chairman and or the Secretary and comments are limited to three minutes per person. This time may be extended at the discretion of the Chairman and or the Secretary. Only one person may speak at a time. Although Supervisors may not necessarily respond to the comments, they will be taken into consideration by the Supervisors.

4. Vendor Reports
5. Consent Agenda
 - A. Approval of the Minutes of December 19, 2019 Meeting
 - B. Acceptance of the Financial Statements, December 2019
6. Staff Report
 - A. On-Site Manager's Report
 - B. Attorney's Report
 - i. Consideration of Resolution 2020-03, Declaring the 2013 Project Complete and Adopting the Engineer's Certificate of Completion for the 2013 Project
 - ii. Consideration of Resolution 2020-04, Declaring the 2014 Project Complete and Adopting the Engineer's Certificate of Completion for the 2014 Project
 - C. Engineers' Report
 - D. District Manager's Report
 - i. Follow-up and Field Report
 - ii. Discussion of Meritage Homes Sign
7. Old Business
8. New Business and Supervisors' Requests
9. Audience Comments (3) minute time limit
10. Adjournment

South Fork East CDD
January 16, 2020
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Any items not enclosed will be distributed separately or at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Nanni
District Manager

Fifth Order of Business

5A

**MINUTES OF MEETING
SOUTH FORK EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the South Fork East Community Development District was held Thursday December 19, 2019 at 6:00 p.m. at Christ the King Lutheran Church, 11421 Big Bend Road, Riverview, Florida

Present and constituting a quorum were:

Karen Gagliardi	Chairperson
Laura Green	Vice-Chairperson
Mona Dixon	Assistant Secretary
Frank Gagliardi	Assistant Secretary

Also present were:

Bob Nanni	District Manager
David Wenck	Field Services
Vivek Babbar	District Counsel
Thaddeus Moore	On-Site Manager
Paula Mean	LMP
Landscape Vendors	

The following is a summary of the discussions and actions taken at the December 19, 2019 South Fork East Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

SECOND ORDER OF BUSINESS

Roll Call

- Mr. Nanni called the meeting to order and called the roll. A quorum was established.

THIRD ORDER OF BUSINESS

Audience Comments

- No audience comments were received in order to have Jessica Rushke from Meritage Homes provide a presentation to the Board.
- There is a lease associated with the sign request and a rough draft of the lease was provided to the Districts' attorney.

- Ms. Rushke introduced herself to the Board and indicated Meritage Homes would like to get an agreement in place with the CDD to replace the signs which KB Homes currently have at Ibis Cove. It is her understanding, that KB Homes is paying the CDD approximately \$100 or \$125 a month.
- She mentioned when the current three large signs come down, Meritage Homes would like to put up two signs approximately the same size or a little bigger in its place. They would like to have two signs at the intersection at both sides; the signs will be double sided, and Meritage is willing to pay \$225 a month.
- Ms. Green questioned the size and height of the sign and was informed it would be approximately six feet by two feet. Ms. Rushke indicated the importance of the sign being visible. However, Ms. Greens' concern was that the sign does not hinder visibility for those driving in the area.
- Ms. Gagliardi questioned the length of time these signs would need to remain there. Ms. Rushke stated as long as they are selling, but also this would be up to the CDD. She continued to say they would like to have the signs up for a year.
- Further discussion ensued regarding signs.

FOURTH ORDER OF BUSINESS**Vendor Reports**

- Ms. Mean provided her report to the Board and informed them currently they are spraying to treat some weeds.

FIFTH ORDER OF BUSINESS**Consent Agenda**

- A. Approval of the Minutes of the November 14, 2019 Meeting**
- B. Acceptance of the Financial Statements, November 30, 2019**

- Mr. Nanni asked if there were any questions, changes, additions to the consent agenda. There being none,

On MOTION by Ms. Green seconded by Ms. Dixon with all in favor the consent agenda was approved as presented. 4-0
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SIXTH ORDER OF BUSINESS**Consideration of Landscape Proposals****A. Review of Bid Proposals**

- Mr. Nanni stated Mr. Vega and Mr. Babbar worked on the landscape bids. He presented an evaluation sheet which will tally out who has the highest number of points, based on the listed items and by the cost of the bid to determine who will be awarded the bid.
- The following landscapers provided a brief presentation to the Board.

Christian Padgett - ASI Landscape Management

- Mr. Padgett wanted to take the opportunity to respond to any questions in terms of their approach to services and focus on the specific concerns the Board has.
- A question was asked about the number of employees. Mr. Padgett informed the Board there are a total of 180 employees and the company has been in business for 25 years.
- The company was founded in 1993 in Hillsborough County and they have three branches, Tampa, Orlando and their corporate office located in Thonotosassa.
- Mr. Nanni questioned whether they will be working out of Thonotosassa to maintain South Fork East. Mr. Padgett confirmed they will be working out of Thonotosassa and will dispatch two crews to South Fork East with five crew members per truck.
- It was mentioned AmeriTree is their sister company whom they partner with as it relates to palms in excess of 20 feet.
- Discussion ensued regarding irrigation which is rolled into their contract.
- Ms. Dixon questioned their timeline response in terms of complaints and was informed a 48 hour or less response time based on the complaint.
- Additional questions were asked, and responses provided.

Nathan Pierce and Carson Matthews – Down to Earth

- Mr. Pierce from Down to Earth presented to the Board and introduced Carson Matthews. Down to Earth is a Florida based company with approximately 1,500 employees and has 12 branches covering the State. They have two branches in the Sarasota region and one branch in the Tampa area. They will be working out of the Sarasota Ruskin area to fulfill this contract.
- Mr. Matthews indicated their local branch is in Sun City and have done work locally. The company has been in business for 30 years.

- Mr. Pierce opened the floor to any questions.
- Ms. Dixon questioned their timeframe response in terms of complaints. Mr. Pierce indicated they have a program called Issue Track and their response time is probably 24- to 48 hours. This tracking tool is more for accountability for them so if a request or a challenge arises it can be inputted into this program which notifies them and keeps them accountable for a certain period and if that period is too long then it is a red flag.
- Further discussion was had as it relates to communication with residents.

Derek Parretis – Green Expectations

- Mr. Parretis is the owner of Green Expectations and he introduced the Board to Jim Garrison their Business Development Manager.
- This company was founded in 1996, and his father was the original owner. He joined the company in 2008 after he graduated from USF and officially became the owner of the company in 2018.
- Ms. Dixon asked about the timeframe response in terms of complaints. Mr. Parretis indicated he can be texted, called or emailed but the District will be working with an account manager who would be assigned to the property who is always on the property with the crew members. However, a 24-hour response should be received for the problem, as he tries to communicate with the client as soon as possible.
- Ms. Green asked about the number of accounts they have as well about their equipment. Mr. Parretis stated they could come visit to see all the equipment and stated they are a full-service company and have everything they need to take care of the property. They have accounts with Master Associations, other CDDs, as well take care of a Tampa Premium outlets, and lots of schools.
- Mr. Nanni questioned where they would operate out of for this District. They will be operating out of their Zephyrhills location which is about 45 minutes away.

Paul Urbaniks – South County

- Mr. Urbaniks indicated they service several rural properties in the southern Hillsborough County area. They worked on several subdivisions of HOAs and currently do South Fork

130 II and just put a bid in for South Fork I and would love the opportunity to do South Fork
131 East to give a uniform continuity to the curb appeal throughout the entire neighborhood.

- 132 • He knows they had a question with regards to response time and for them it is the same
133 day service, generally within a few hours.
- 134 • The company was established in 2003 and they are full service, certified arborist, fully
135 certified pest control, well trained in good cultural practices, dependable service. They
136 are part of the community and give back. They have approximately 40 staff members.
- 137 • Mr. Gagliardi asked how many individuals they plan to add to their crew if they were
138 awarded the bid. He indicated there are smaller contracts which they are eliminating and
139 he will have those crew members working on the District.

140 Carl Bernard – LMP

- 141 • Mr. Bernard is the Branch Manager for Landscape Maintenance Professionals. He
142 mentioned this Board is familiar with them as they have been the landscape contractor
143 in this community for the last nine years.
 - 144 • LMP is a privately owned, full-service landscape contractor which started in 1991. They
145 have a corporate office as well as their maintenance operation source out of Dover,
146 Florida. Company-wide they have approximately 200 employees. At his operation they
147 are close to 90 employees.
 - 148 • They have a large presence in the Big Bend, Riverview area and a lot of experience with
149 CDDs, some notable Panther Trace I and II, Ellington Park CDD, Waterside Park CDD. It is
150 certainly a benefit to be the incumbent and knowing the property in and out and knowing
151 the history of the property, and the issues they have been through over the last 18
152 months.
 - 153 • Discussion ensued around some of the up and downs throughout the years
 - 154 • Brightview and Yellowstone were invited to provide a presentation but were not present
155 at today's meeting.
- 156 **B. Discussion and Selection of Landscape Vendor**
- 157 • Mr. Nanni suggested the Board fill out the evaluation criteria.
 - 158 • Mr. Babbar provided a brief overview of the evaluation criteria sheet to be completed.

- Mr. Nanni stated the highest score will be awarded the bid. Mr. Babbar stated it will be with an initial term of one year which auto renews and either party has an out if they feel the relationship is no longer workable.
- Mr. Babbar indicated before the Board takes any action or has a lengthy discussion, they still need to open audience comments.

THIRD ORDER OF BUSINESS**Audience Comments**

- Ms. Gagliardi asked if anyone had any questions or comments as it relates to landscaping. There being none, the Board returned to the discussion and selection of landscape vendor.

SIXTH ORDER OF BUSINESS**Consideration of Landscape Proposals
continued****Discussion and Selection of Landscape Vendor**

- Mr. Nanni stated the price points were already calculated for each bidder. The following areas were discussed, and points provided for the following:

Green Expectations

- Location and Personnel – 11.75/25
- Experience and Available Equipment – 12/20
- Understanding of the RFP and Scope of Service – 12/25
- Price - 30/30
- Total Score 65.75

South County Landscape

- Location and Personnel – 23.25/25
- Experience and Available Equipment – 18.5/20
- Understanding of the RFP and Scope of Service – 20.75/25
- Price - 28.06/30
- Total Score 90.56

LMP

- Location and Personnel – 11.25/25

- 189 • Experience and Available Equipment – 12.5/20
- 190 • Understanding of the RFP and Scope of Service – 16.25/25
- 191 • Price - 25.26/30
- 192 • Total Score 65.26

193 **ASI Landscape Management**

- 194 • Location and Personnel – 18.25/25
- 195 • Experience and Available Equipment – 18/20
- 196 • Understanding of the RFP and Scope of Service – 20.25/25
- 197 • Price - 25.2/30
- 198 • Total Score 81.7

199 **Down to Earth**

- 200 • Location and Personnel – 17/25
- 201 • Experience and Available Equipment – 18.25/20
- 202 • Understanding of the RFP and Scope of Service – 19.5/25
- 203 • Price - 24.43/30
- 204 • Total Score 79.18

205 **Brightview Landscape**

- 206 • Location and Personnel – 13.5/25
- 207 • Experience and Available Equipment – 17.25/20
- 208 • Understanding of the RFP and Scope of Service – 19.75/25
- 209 • Price - 22.69/30
- 210 • Total Score 73.19

211 **Yellowstone Landscape**

- 212 • Location and Personnel – 12/25
- 213 • Experience and Available Equipment – 17.75/20
- 214 • Understanding of the RFP and Scope of Service – 18.75/25
- 215 • Price - 19.9/30
- 216 • Total Score 68.4

- Mr. Babbar went over the final total scores for each landscape bidder and indicated the highest score was South County Landscape.

On MOTION by Mr. Gagliardi seconded by Ms. Green with all in favor to adopt the summary score sheet as discussed and presented was approved. 4-0

- Mr. Nanni asked Mr. Babbar now that they have a selected vendor will they initiate some discussion about the contract. Mr. Babbar indicated the contract was included in the bid form and so they will fill in the blanks.

On MOTION by Ms. Gagliardi seconded by Ms. Green with all in favor authorizing staff to go ahead and send out the notices pursuant to the bid ranking sheet as discussed and authorize discussion with the selected vendor, South County Landscape as per the rules of procedure and the RFP documents was approved. 4-0

- The expected start date for South County Landscape will be January 1, 2020.
- Garth Rinard from LMP, thanked the Board for being able to service their community for the past nine years.

SEVENTH ORDER OF BUSINESS

Staff Report

A. On-Site Manager's Report

- Mr. Moss presented and discussed the following to the Board.
 - The HOA Community Event of the 26th.
 - Discussed the donation of equipment received.
 - Mr. Moss will follow-up and send a thank you note as per the Board.
 - Computer issues, vendor to follow-up with Mr. Moss on best resolution.
 - One pending health issue as it relates to the pool. All the VGA grates have expired he is still awaiting an additional quote from another vendor.

- 248 ○ Possible large bill from Owen Electric as it relates to the exterior lighting
- 249 and the junction box for the pool equipment being fried and all the circuit
- 250 breakers melted. Discussion ensued regarding replacement.
- 251 ○ Spike in the water bill.
- 252 ○ Item 8 on the punch list regarding the outstanding insurance and safety
- 253 issues. These labels should arrive tomorrow.
- 254 ○ The mulch was done.
- 255 ○ The pool signs have been completed.
- 256 ○ Safety signs will be placed on the equipment at the park. Once completed
- 257 the safety inspection will be scheduled.
- 258 ○ A number of residents have not been at the pool due to the current
- 259 temperature of the water. Those residents are currently going to the Y to
- 260 the heated pool at that location.

B. Attorney's Report

- 262 • Mr. Babbar provided his report to the Board. He has been working with JMT, the District
- 263 Engineer regarding the completion of the closing out the accounts and this item will be
- 264 presented at the January meeting.
- 265 • Mr. Babbar will forward the documentation to the Board as it relates to Pond 26.

C. Engineer's Report

- 267 • None.

D. District Manager's Report**i. Follow-up and Field Report**

- 270 • Mr. Nanni reviewed this list with the Board.
- 271 • He mentioned the notice he received from the resident about the wild hog tearing up his
- 272 back yard. Discussion ensued on this matter.
- 273 • Mr. Babbar stated the trapper is there to protect CDD property from destruction and
- 274 damage. They are not there to protect the residents, their pets, or their property. Mr.
- 275 Babbar continued unless the District wants to assume this responsibility, case law and
- 276 practical sense indicates the District has no responsibility or liability on this matter.

- Further discussion ensued regarding this matter.
- Discussion ensued regarding the irrigation system.
- Discussion ensued regarding the hogs.
- Mr. Nanni mentioned the email sent to the subcontractor who cut the water line on Clement Pride when they were working on the connection for the developer on Ambleside. The email sent asked what their plans were in terms of repairing the shrubs and sod. He awaits a response from this subcontractor.
- Discussion ensued regarding providing Christmas bonuses for staff. After further discussion it was decided bonus amount will be as follows, \$500 to Mr. Moss, \$250 for the in between year and \$150 for a person there one year.

On MOTION by Ms. Green seconded by Ms. Gagliardi with all in favor providing bonuses to the employees in the amounts of \$500, \$250 and \$150 accordingly was approved. 4-0

- Mr. Nanni reviewed the field report list with the Board.
 - Mainline project is done
 - Item three has been tabled
 - Mr. Nanni will follow-up with Mr. Moss regarding the cabana issues.
 - Discussion of camera recording and storage. Mr. Moss looking to get additional storage, upgrade system and ensuring compatibility.
 - LMP Pond 26 ramp landscape clearing for boat access is pending
 - Mr. Nanni will follow-up on the TECO deposits
 - Mr. Moss is working on an insurance check list
 - Mr. Nanni will update the list and provide copies to the Board
- Ms. Gagliardi discussed the palm at the Cordova entrance which is dying as well as the one at Windrose which is dying or has died. The question arose whether it is not getting or getting too much water. The Board will follow-up with the new landscaper regarding this issue.

EIGHTH ORDER OF BUSINESS**Old Business**

- None

NINTH ORDER OF BUSINESS**New Business and Supervisors' Request**

- Mr. Gagliardi brought up the issue as it relates to hogs and suggested it can be considered an HOA issue. He asked if Mr. Nanni can provide a letter to each of the three HOAs under the CDDs jurisdiction requesting either their president, if not a member of their active executive board attend their March meeting ensuring they are all on the same page. Discussion ensued regarding related to easements issues and hogs.
- A little library is going up in Stillwater.
- The Neighborhood Watch met on the December 6, 2019 with several individuals from Hillsborough County to talk about the intersection of Ambleside and Clement Pride.
- Discussion ensued regarding measures and improvements which may be implemented to increase the awareness and visibility of the intersection.
- Further discussion was had about having a survey to regulate that intersection and possibly installing traffic calming devices in some of the subdivisions.

TENTH ORDER OF BUSINESS**Audience Comments**

- Audience comments were received.

ELEVENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Ms. Gagliardi seconded by Ms. Green with all in favor the meeting adjourned. 4-0

Chairperson/Vice-Chairperson

5B.

SOUTH FORK EAST
Community Development District

Financial Report
December 31, 2019

Prepared by



SOUTH FORK EAST
Community Development District

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SOUTH FORK EAST
Community Development District

Financial Statements

(Unaudited)

December 31, 2019

Balance Sheet
December 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2013 DEBT SERVICE FUND	SERIES 2014 DEBT SERVICE FUND	SERIES 2017 DEBT SERVICE FUND	SERIES 2005 CAPITAL PROJECTS FUND	SERIES 2013 CAPITAL PROJECTS FUND	SERIES 2014 CAPITAL PROJECTS FUND	TOTAL
<u>ASSETS</u>								
Cash - Checking Account	\$ 2,003,849	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,003,849
Due From Other Funds	-	301,934	163,293	671,513	-	-	-	1,136,740
Investments:								
Construction Fund	-	-	-	-	-	1	58,795	58,796
Prepayment Account	-	-	8,588	2	-	-	-	8,590
Reserve Fund	-	-	89,828	363,853	-	-	-	453,681
Reserve Fund A	-	117,488	-	-	-	-	-	117,488
Revenue Fund	-	-	127	126,493	-	-	-	126,620
Revenue Fund A	-	129,843	-	-	-	-	-	129,843
Deposits	25,602	-	-	-	-	-	-	25,602
TOTAL ASSETS	\$ 2,029,451	\$ 549,265	\$ 261,836	\$ 1,161,861	\$ -	\$ 1	\$ 58,795	\$ 4,061,209
<u>LIABILITIES</u>								
Accounts Payable	\$ 13,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,323
Accrued Expenses	28,265	-	-	-	-	-	-	28,265
Retainage Payable	-	-	-	-	-	61,454	-	61,454
Due To Developer	12,814	-	-	-	60	-	-	12,874
Accrued Wages Payable	2,851	-	-	-	-	-	-	2,851
Accrued Taxes Payable	437	-	-	-	-	-	-	437
Deposits	500	-	-	-	-	-	-	500
Due To Other Funds	1,136,740	-	-	-	-	-	-	1,136,740
TOTAL LIABILITIES	1,194,930	-	-	-	60	61,454	-	1,256,444

Balance Sheet
December 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2013 DEBT SERVICE FUND	SERIES 2014 DEBT SERVICE FUND	SERIES 2017 DEBT SERVICE FUND	SERIES 2005 CAPITAL PROJECTS FUND	SERIES 2013 CAPITAL PROJECTS FUND	SERIES 2014 CAPITAL PROJECTS FUND	TOTAL
<u>FUND BALANCES</u>								
Nonspendable:								
Deposits	25,602	-	-	-	-	-	-	25,602
Restricted for:								
Debt Service	-	549,265	261,836	1,161,861	-	-	-	1,972,962
Capital Projects	-	-	-	-	-	-	58,795	58,795
Assigned to:								
Operating Reserves	188,377	-	-	-	-	-	-	188,377
Reserves - Capital Projects	5,000	-	-	-	-	-	-	5,000
Reserves - Deferred Costs	67,980	-	-	-	-	-	-	67,980
Unassigned:	547,562	-	-	-	(60)	(61,453)	-	486,049
TOTAL FUND BALANCES	\$ 834,521	\$ 549,265	\$ 261,836	\$ 1,161,861	\$ (60)	\$ (61,453)	\$ 58,795	\$ 2,804,765
TOTAL LIABILITIES & FUND BALANCES	\$ 2,029,451	\$ 549,265	\$ 261,836	\$ 1,161,861	\$ -	\$ 1	\$ 58,795	\$ 4,061,209

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES								
Interest - Investments	\$ 50	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	784,852	750,203	718,829	(31,374)	91.59%	714,331	670,385	(43,946)
Special Assmnts- Discounts	(31,394)	(31,088)	(28,750)	2,338	91.58%	(29,616)	(26,779)	2,837
Pool Access Key Fee	-	-	50	50	0.00%	-	-	-
TOTAL REVENUES	753,508	719,115	690,129	(28,986)	91.59%	684,715	643,606	(41,109)
EXPENDITURES								
Administration								
P/R-Board of Supervisors	12,000	3,000	2,400	600	20.00%	1,000	800	200
FICA Taxes	918	230	184	46	20.04%	77	61	16
ProfServ-Arbitrage Rebate	650	-	-	-	0.00%	-	-	-
ProfServ-Dissemination Agent	3,000	1,000	1,000	-	33.33%	1,000	1,000	-
ProfServ-Engineering	7,500	1,875	4,080	(2,205)	54.40%	-	-	-
ProfServ-Legal Services	24,000	6,000	5,973	27	24.89%	2,000	1,025	975
ProfServ-Mgmt Consulting Serv	44,000	11,000	11,000	-	25.00%	3,667	3,667	-
ProfServ-Trustee Fees	16,000	8,000	7,813	187	48.83%	-	-	-
Auditing Services	7,500	-	-	-	0.00%	-	-	-
Website Compliance	3,065	3,065	1,631	1,434	53.21%	-	-	-
Communication/Freight - Gen'l	500	125	85	40	17.00%	42	11	31
Public Officials Insurance	2,750	2,750	2,419	331	87.96%	-	-	-
Legal Advertising	3,000	1,007	1,007	-	33.57%	-	-	-
Miscellaneous Services	180	-	-	-	0.00%	-	-	-
Misc-Bank Charges	180	45	50	(5)	27.78%	15	25	(10)
Misc-Assessmnt Collection Cost	15,697	15,004	13,802	1,202	87.93%	14,287	12,872	1,415
Annual District Filing Fee	175	175	175	-	100.00%	-	-	-
Dues, Licenses, Subscriptions	725	225	225	-	31.03%	-	-	-
Total Administration	141,840	53,501	51,844	1,657	36.55%	22,088	19,461	2,627

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Electric Utility Services</u>								
Utilities-Electric	169,000	42,250	40,681	1,569	24.07%	14,083	13,853	230
Total Electric Utility Services	169,000	42,250	40,681	1,569	24.07%	14,083	13,853	230
<u>Water-Sewer Comb Services</u>								
Utility - Water & Sewer	11,000	2,750	5,097	(2,347)	46.34%	917	3,462	(2,545)
Total Water-Sewer Comb Services	11,000	2,750	5,097	(2,347)	46.34%	917	3,462	(2,545)
<u>Flood Control/Stormwater Mgmt</u>								
Contracts-Lake and Wetland	23,412	5,853	5,853	-	25.00%	1,951	1,951	-
Contracts-Wetland Mitigation	2,000	500	500	-	25.00%	-	-	-
Contracts-Aquatic Midge Mgmt	29,589	4,883	4,883	-	16.50%	4,883	4,883	-
R&M-Lake	5,609	-	-	-	0.00%	-	-	-
Total Flood Control/Stormwater Mgmt	60,610	11,236	11,236	-	18.54%	6,834	6,834	-
<u>Field</u>								
ProfServ-Field Management	15,000	3,750	3,750	-	25.00%	1,250	1,250	-
ProfServ-Wildlife Management Service	4,800	2,400	2,400	-	50.00%	2,400	2,400	-
Contracts-Landscape	180,600	45,150	39,807	5,343	22.04%	15,050	9,707	5,343
Insurance - General Liability	11,500	11,500	10,525	975	91.52%	-	-	-
R&M-Entry Feature	1,000	-	-	-	0.00%	-	-	-
R&M-Irrigation	15,600	3,900	1,667	2,233	10.69%	-	-	-
R&M-Plant Replacement	6,500	-	-	-	0.00%	-	-	-
R&M-Annals	10,200	-	-	-	0.00%	-	-	-
Total Field	245,200	66,700	58,149	8,551	23.71%	18,700	13,357	5,343

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Parks and Recreation - General</u>								
Payroll-Cabana Staff Salary	52,000	13,000	13,900	(900)	26.73%	4,333	4,900	(567)
Payroll-Cabana Staff Hourly	28,500	7,125	7,235	(110)	25.39%	2,375	2,073	302
FICA Taxes	6,158	1,540	3,949	(2,409)	64.13%	513	2,520	(2,007)
Contracts-Pools	12,000	3,000	2,850	150	23.75%	1,000	850	150
Telephone/Fax/Internet Services	4,200	1,050	1,117	(67)	26.60%	350	372	(22)
R&M-Cabana Facility	11,100	2,775	3,227	(452)	29.07%	925	2,494	(1,569)
R&M-Parks	1,500	1,500	5,691	(4,191)	379.40%	271	271	-
R&M-Pools	4,200	1,050	986	64	23.48%	869	869	-
R&M-Cabana Lights	1,000	-	-	-	0.00%	-	-	-
Pool Furniture-Cabana	2,000	-	-	-	0.00%	-	-	-
Misc-Security Equipment	2,000	-	-	-	0.00%	-	-	-
Office Supplies-Cabana	1,200	11	11	-	0.92%	-	-	-
Total Parks and Recreation - General	125,858	31,051	38,966	(7,915)	30.96%	10,636	14,349	(3,713)
TOTAL EXPENDITURES	753,508	207,488	205,973	1,515	27.34%	73,258	71,316	1,942
Excess (deficiency) of revenues Over (under) expenditures	-	511,627	484,156	(27,471)	0.00%	611,457	572,290	(39,167)
Net change in fund balance	\$ -	\$ 511,627	\$ 484,156	\$ (27,471)	0.00%	\$ 611,457	\$ 572,290	\$ (39,167)
FUND BALANCE, BEGINNING (OCT 1, 2019)	350,365	350,535	350,365					
FUND BALANCE, ENDING	\$ 350,365	\$ 862,162	\$ 834,521					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ 1,214	\$ 1,214	0.00%	\$ -	\$ 259	\$ 259
Special Assmnts- Tax Collector	347,270	331,938	318,057	(13,881)	91.59%	316,066	296,623	(19,443)
Special Assmnts- Discounts	(13,891)	(13,674)	(12,721)	953	91.58%	(12,623)	(11,849)	774
TOTAL REVENUES	333,379	318,264	306,550	(11,714)	91.95%	303,443	285,033	(18,410)
<u>EXPENDITURES</u>								
<u>Administration</u>								
Misc-Assessmnt Collection Cost	6,945	6,640	6,107	533	87.93%	6,322	5,695	627
Total Administration	6,945	6,640	6,107	533	87.93%	6,322	5,695	627
<u>Debt Service</u>								
Principal Debt Retirement	95,000	-	-	-	0.00%	-	-	-
Interest Expense	224,250	112,125	112,125	-	50.00%	-	-	-
Total Debt Service	319,250	112,125	112,125	-	35.12%	-	-	-
TOTAL EXPENDITURES	326,195	118,765	118,232	533	36.25%	6,322	5,695	627
Excess (deficiency) of revenues Over (under) expenditures	7,184	199,499	188,318	(11,181)	2621.35%	297,121	279,338	(17,783)
<u>OTHER FINANCING SOURCES (USES)</u>								
Contribution to (Use of) Fund Balance	7,184	-	-	-	0.00%	-	-	-
TOTAL FINANCING SOURCES (USES)	7,184	-	-	-	0.00%	-	-	-
Net change in fund balance	\$ 7,184	\$ 199,499	\$ 188,318	\$ (11,181)	2621.35%	\$ 297,121	\$ 279,338	\$ (17,783)
FUND BALANCE, BEGINNING (OCT 1, 2019)	360,947	360,947	360,947					
FUND BALANCE, ENDING	\$ 368,131	\$ 560,446	\$ 549,265					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ 767	\$ 767	0.00%	\$ -	\$ 127	\$ 127
Special Assmnts- Tax Collector	187,813	179,521	172,014	(7,507)	91.59%	170,937	160,421	(10,516)
Special Assmnts- Discounts	(7,513)	(7,323)	(6,880)	443	91.57%	(6,771)	(6,408)	363
TOTAL REVENUES	180,300	172,198	165,901	(6,297)	92.01%	164,166	154,140	(10,026)
<u>EXPENDITURES</u>								
<u>Administration</u>								
Misc-Assessmnt Collection Cost	3,756	3,591	3,303	288	87.94%	3,419	3,080	339
Total Administration	3,756	3,591	3,303	288	87.94%	3,419	3,080	339
<u>Debt Service</u>								
Principal Debt Retirement	40,000	40,000	40,000	-	100.00%	-	-	-
Principal Prepayment	-	-	5,000	(5,000)	0.00%	-	-	-
Interest Expense	128,375	64,725	64,725	-	50.42%	-	-	-
Total Debt Service	168,375	104,725	109,725	(5,000)	65.17%	-	-	-
TOTAL EXPENDITURES	172,131	108,316	113,028	(4,712)	65.66%	3,419	3,080	339
Excess (deficiency) of revenues Over (under) expenditures	8,169	63,882	52,873	(11,009)	647.24%	160,747	151,060	(9,687)
<u>OTHER FINANCING SOURCES (USES)</u>								
Contribution to (Use of) Fund Balance	8,169	-	-	-	0.00%	-	-	-
TOTAL FINANCING SOURCES (USES)	8,169	-	-	-	0.00%	-	-	-
Net change in fund balance	\$ 8,169	\$ 63,882	\$ 52,873	\$ (11,009)	647.24%	\$ 160,747	\$ 151,060	\$ (9,687)
FUND BALANCE, BEGINNING (OCT 1, 2019)	208,963	208,963	208,963					
FUND BALANCE, ENDING	\$ 217,132	\$ 272,845	\$ 261,836					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ 244	\$ 244	0.00%	\$ -	\$ 60	\$ 60
Special Assmnts- Tax Collector	772,344	738,247	707,373	(30,874)	91.59%	702,949	659,702	(43,247)
Special Assmnts- Discounts	(30,894)	(29,648)	(28,292)	1,356	91.58%	(28,200)	(26,352)	1,848
TOTAL REVENUES	741,450	708,599	679,325	(29,274)	91.62%	674,749	633,410	(41,339)
<u>EXPENDITURES</u>								
<u>Administration</u>								
Misc-Assessmnt Collection Cost	15,447	14,765	13,582	1,183	87.93%	14,058	12,667	1,391
Total Administration	15,447	14,765	13,582	1,183	87.93%	14,058	12,667	1,391
<u>Debt Service</u>								
Principal Debt Retirement	390,000	-	-	-	0.00%	-	-	-
Principal Prepayment	-	-	15,000	(15,000)	0.00%	-	-	-
Interest Expense	326,850	163,425	163,425	-	50.00%	-	-	-
Total Debt Service	716,850	163,425	178,425	(15,000)	24.89%	-	-	-
TOTAL EXPENDITURES	732,297	178,190	192,007	(13,817)	26.22%	14,058	12,667	1,391
Excess (deficiency) of revenues Over (under) expenditures	9,153	530,409	487,318	(43,091)	5324.13%	660,691	620,743	(39,948)
<u>OTHER FINANCING SOURCES (USES)</u>								
Contribution to (Use of) Fund Balance	9,153	-	-	-	0.00%	-	-	-
TOTAL FINANCING SOURCES (USES)	9,153	-	-	-	0.00%	-	-	-
Net change in fund balance	\$ 9,153	\$ 530,409	\$ 487,318	\$ (43,091)	5324.13%	\$ 660,691	\$ 620,743	\$ (39,948)
FUND BALANCE, BEGINNING (OCT 1, 2019)	674,543	674,543	674,543					
FUND BALANCE, ENDING	\$ 683,696	\$ 1,204,952	\$ 1,161,861					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -
TOTAL REVENUES	-	-	-	-	0.00%	-	-	-
<u>EXPENDITURES</u>								
TOTAL EXPENDITURES	-	-	-	-	0.00%	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	-	-	0.00%	-	-	-
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2019)	-	-	(60)					
FUND BALANCE, ENDING	\$ -	\$ -	\$ (60)					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -
TOTAL REVENUES	-	-	-	-	0.00%	-	-	-
<u>EXPENDITURES</u>								
TOTAL EXPENDITURES	-	-	-	-	0.00%	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	-	-	0.00%	-	-	-
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2019)	-	-	(61,453)					
FUND BALANCE, ENDING	\$ -	\$ -	\$ (61,453)					

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	DEC-19 BUDGET	DEC-19 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>								
Interest - Investments	\$ -	\$ -	\$ 256	\$ 256	0.00%	\$ -	\$ 76	\$ 76
TOTAL REVENUES	-	-	256	256	0.00%	-	76	76
<u>EXPENDITURES</u>								
TOTAL EXPENDITURES	-	-	-	-	0.00%	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	256	256	0.00%	-	76	76
Net change in fund balance	\$ -	\$ -	\$ 256	\$ 256	0.00%	\$ -	\$ 76	\$ 76
FUND BALANCE, BEGINNING (OCT 1, 2019)	-	-	58,539					
FUND BALANCE, ENDING	\$ -	\$ -	\$ 58,795					

Notes to the Financial Statements
December 31, 2019

Financial Overview / Highlights

- ▶ Total Revenues are at 91.59% of Annual General Fund Budget.
- ▶ Total Expenditures are over budget at 27.34% of Annual General Fund Budget.

Balance Sheet

Account Name	YTD Actual	Explanation
Assets		
Due from Other Funds	1,136,740	Due from General fund to the Debt Service funds-to be transferred in January
Deposits	25,602	BOCC for \$3,139 and TECO for \$22,463
Liabilities		
Accrued Expenses	28,265	Electric, water/sewer
Retainage Payable	61,454	Kearney Company Tract D & L Project retainage from 2013
Due to Developer	12,874	K. Hovanian Homes
Deposits	500	Clubhouse rental deposit
Due To Other Funds	1,136,740	Due from General fund to the Debt Service funds-to be transferred in January

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Revenues				
Special Assessmnts-Tax Collector	784,852	718,829	91.59%	Collections were at 95.59% at this time last year
Pool Access Key Fee	-	50	0.00%	Pool access key fees
Expenditures				
<u>Administrative</u>				
ProfServ-Dissemination Agent	3,000	1,000	33.33%	Service for the Series 2013
ProfServ-Engineering	7,500	4,080	54.40%	General engineering services, attend Board meetings, pond inspection, bond close-out
ProfServ-Trustee Fees	16,000	7,813	48.83%	Paid for half of the year

Notes to the Financial Statements
December 31, 2019

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<u>Administrative (continued)</u>				
Website Compliance	3,065	1,631	53.21%	Website hosting/compliance
Public Officials Insurance	2,750	2,419	87.96%	Insurance paid for year
Legal Advertising	3,000	1,007	33.57%	Ads for meetings, RFQ for landscaping services
Misc-Bank Charges	180	50	27.78%	SunTrust bank service fees for remote deposit capture machine
Annual District Filing Fee	175	175	100.00%	Annual fee paid for the year
Dues, Licenses, Subscriptions	725	225	31.03%	Tax collector fee, donation for meeting space, GoDaddy transfer fee/membership fee
<u>Water-Sewer Comb Services</u>				
Utility - Water & Sewer	11,000	5,097	46.34%	Monthly water from BOCC plus annual water/sewer impact fee assessment (\$592).
<u>Field</u>				
ProfServ-Wildlife Management Svc	4,800	2,400	50.00%	Hog and raccoon trapping as needed
Insurance - General Liability	11,500	10,525	91.52%	Insurance paid for the year
R&M-Entry Feature	1,000	-	0.00%	
R&M-Irrigation	15,600	1,667	10.69%	Irrigation repairs
R&M-Plant Replacement	6,500	-	0.00%	
R&M-Annals	10,200	-	0.00%	Install annals
<u>Parks and Recreation</u>				
Payroll-Cabana Staff Mgr	52,000	13,900	26.73%	3 pay periods in November
Payroll-Cabana Staff Hourly	28,500	7,235	25.39%	3 pay periods in November
Payroll Taxes/Fees	6,158	3,949	64.13%	3 pay periods in November
Telephone/Fax/Internet Services	4,200	1,117	26.60%	Monthly phone and cable services from Frontier and Verizon, slightly more than budgeted
R&M-Cabana Facility	11,100	3,227	29.07%	Monthly repairs and supplies for cabana facility, repaired lights in Women's bathroom
R&M-Parks	1,500	5,691	379.40%	EWf Playground mulch (\$5,330), repair dog water fountain

Notes to the Financial Statements
December 31, 2019

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Debt Service Fund 201				
Revenues				
Special Assessments-Tax Collector	347,270	318,057	91.59%	Collections were at 95.59% at this time last year
Expenditures				
Principal Debt Payment	95,000	-	0.00%	Next Payment to be made in May
Interest Expense	224,250	112,125	50.00%	Next Payment to be made in May
Debt Service Fund 202				
Revenues				
Special Assessments-Tax Collector	187,813	172,014	91.59%	Collections were at 95.59% at this time last year
Expenditures				
Principal Debt Payment	40,000	40,000	100.00%	Payment complete for the year
Interest Expense	128,375	64,725	50.42%	Next Payment to be made in May
Debt Service Fund 203				
Revenues				
Special Assessments-Tax Collector	772,344	707,373	91.59%	Collections were at 95.59% at this time last year
Expenditures				
Principal Debt Payment	390,000	-	0.00%	Next Payment to be made in May
Interest Expense	326,850	163,425	50.00%	Next Payment to be made in May

SOUTH FORK EAST

Community Development District

Supporting Schedules

December 31, 2019

SOUTH FORK EAST

Community Development District

Non-Ad Valorem Special Assessments - Hillsborough County Tax Collector Monthly Collection Distributions For the Fiscal Year Ending September 30, 2020

					Allocation by Fund			
Date Rcvd	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Series 2013 Debt Service Fund	Series 2014 Debt Service Fund	Series 2017 Debt Service Fund
Assessments Levied				\$2,092,279	\$784,852	\$347,270	\$187,813	\$772,344
Allocation %				100%	37.51%	16.60%	8.98%	36.91%
11/05/19	\$ 8,142	\$ 441	\$ 166	\$ 8,749	\$ 3,282	\$ 1,452	\$ 785	\$ 3,230
11/15/19	57,568	2,448	1,175	61,190	22,954	10,156	5,493	22,588
11/21/19	55,698	2,368	1,137	59,203	22,208	9,826	5,314	21,854
12/06/19	1,612,969	68,577	32,918	1,714,464	643,127	284,562	153,898	632,877
12/12/19	68,461	2,810	1,397	72,668	27,259	12,061	6,523	26,825
TOTAL	\$ 1,802,837	\$ 76,644	\$ 36,793	\$ 1,916,273	\$ 718,829	\$ 318,057	\$ 172,014	\$ 707,373
% COLLECTED				91.59%	91.59%	91.59%	91.59%	91.59%
TOTAL OUTSTANDING				\$ 176,006	\$ 66,023	\$ 29,213	\$ 15,799	\$ 64,971

**Cash and Investment Report
December 31, 2019**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND			
Operating Checking Account	Chase Bank	0.00%	\$2,003,849
Total General Fund			\$2,003,849
DEBT SERVICE FUNDS			
Series 2013A Reserve A Fund	US Bank	1.22%	\$117,488 (1)
Series 2013A Revenue A Fund	US Bank	1.22%	\$129,843 (1)
Total Series 2013A Debt Service Fund			\$247,330
Series 2014 Prepayment Account	US Bank	1.47%	\$8,588 (1)
Series 2014 Reserve Fund	US Bank	1.47%	\$89,828 (1)
Series 2014 Revenue Fund	US Bank	1.47%	\$127 (1)
Total Series 2014 Debt Service Fund			\$98,542
Series 2017 Prepayment Account	US Bank	0.15%	\$2 (1)
Series 2017 Reserve Fund	US Bank	0.15%	\$363,853 (1)
Series 2017 Revenue Fund	US Bank	0.15%	\$126,493 (1)
Total Series 2017 Debt Service Fund			\$490,348
CAPITAL PROJECTS FUNDS			
Series 2013A Acquisition & Construction Account	US Bank	1.22%	\$1 (1)
Series 2014 Acquisition & Construction Account	US Bank	1.47%	\$58,795 (1)
Grand Total			\$2,898,865

(1) - Invested in First American Treasury Obligations.

SOUTH FORK EAST

Community Development District

Payment Register by Fund
For the Period from 12/01/19 to 12/31/19
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	1218	12/02/19	DOUG BELDEN, TAX COLLECTOR	110119-5980	ACCT# A0777175980 NON-AD VALOREM FY2019/2020	ACCT# A00777175980	554020-51301	\$224.95
001	1219	12/02/19	INFRAMARK	46509	11/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,666.67
001	1219	12/02/19	INFRAMARK	46509	11/19 MANAGEMENT FEES	ProfServ-Field Management	531016-51301	\$1,250.00
001	1219	12/02/19	INFRAMARK	46509	11/19 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$43.96
001	1219	12/02/19	INFRAMARK	46509	11/19 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$7.00
001	1220	12/09/19	JMT	2-148152	PROFESSIONAL SERVICE THRU 11/23/19	ProfServ-Engineering	531013-51501	\$2,090.00
001	1222	12/11/19	CARDMEMBER SERVICE	120119-1923	PURCHASES FOR 11/02/19-12/01/19	Needles/Dual Pump	546066-57201	\$5.83
001	1222	12/11/19	CARDMEMBER SERVICE	120119-1923	PURCHASES FOR 11/02/19-12/01/19	Quick Link Zinc	546024-57201	\$6.98
001	1222	12/11/19	CARDMEMBER SERVICE	120119-1923	PURCHASES FOR 11/02/19-12/01/19	Ladder/ShelfUnit/Casters/Tape	546024-57201	\$125.92
001	1222	12/11/19	CARDMEMBER SERVICE	120119-1923	PURCHASES FOR 11/02/19-12/01/19	Concrete/Supplies	546024-57201	\$58.33
001	1222	12/11/19	CARDMEMBER SERVICE	120119-1923	PURCHASES FOR 11/02/19-12/01/19	Supplies	546024-57201	\$39.00
001	1223	12/11/19	SOLITUDE LAKE MANAGEMENT	PI-A00330127	MONTHLY LAKE & POND MANAGEMENT DEC 2019	Contracts-Lake and Wetland	534021-53801	\$1,951.00
001	1224	12/16/19	LANDSCAPE MAINTENANCE PROFESSIONALS	147816	MONTHLY GROUNDS MAINT - NOV19	Contracts-Landscape	534050-53901	\$15,050.00
001	1225	12/20/19	BRANDON WOOD	3379	12/19 POOL CLEANING	Contracts-Pool	534078-57201	\$850.00
001	1225	12/20/19	BRANDON WOOD	3380	EQUIP TOP HYDR ARMS	R&M-Pools	546074-57201	\$851.28
001	1226	12/23/19	VERIZON	9843934073	442033747-00001 11/11/19-12/10/19	Telephone/Fax/Internet Services	541009-57201	\$170.15
001	1231	12/31/19	STRALEY ROBIN	17858	GENERAL MATTERS THRU 12/15/19	ProfServ-Legal Services	531023-51401	\$1,025.00
001	DD135	12/10/19	TECO-ACH	11.19.19 ACH A	SERVICE FOR 10/16/19-11/13/19	Utilities-Electric	543041-53100	\$3,667.88
001	DD136	12/17/19	BOCC	61896-112619	SERVICE FOR 10/21/19-11/18/19	Utility-Water & Sewer	543021-53601	\$13.59
001	DD137	12/18/19	BOCC	11.27.19 ACH	SERVICE FOR 10/21/19-11/18/19	Utility-Water & Sewer	543021-53601	\$807.13
001	DD138	12/26/19	FRONTIER	08095-120119	813-672-4181 12/01/19-12/31/19	Telephone/Fax/Internet Services	541009-57201	\$201.72
001	DD139	12/19/19	TECO-ACH	12.05.19 ACH	SERVICE FOR 10/16/19-11/13/19	Utilities-Electric	543041-53100	\$9,984.81
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	QFC SUPPLY/ MISC SUPPLIES	546024-57201	\$342.02
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	HOME DEPOT/ MISC SUPPLIES	546024-57201	\$53.67
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	ACE HARDWARE/ CARTON TAPE	551002-57201	\$8.26
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	HOME DEPOT/ MISC SUPPLIES	546024-57201	\$158.92
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	HOME DEPOT/ CABLE TIES	546024-57201	\$15.78
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	LOWES/ MISC SUPPLIES	546024-57201	\$89.48
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	HOME DEPOT/ TOOLS	546024-57201	\$37.94
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	SAMS CLUB/ TRASH BAGS	546024-57201	\$17.48
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	TRACTOR SUPPLY/ DUCT TAPE/ CHAIN	546024-57201	\$17.41
001	DD141	12/09/19	CARDMEMBER SERVICE	110119	SUPPLIES OCT 2019	UPS STORE/ COPIES	551002-57201	\$3.13
001	1227	12/30/19	LAURA A. GREEN	PAYROLL	December 30, 2019 Payroll Posting			\$183.87
001	1228	12/30/19	KAREN A. GAGLIARDI	PAYROLL	December 30, 2019 Payroll Posting			\$184.70
001	1229	12/30/19	MONA DIXON	PAYROLL	December 30, 2019 Payroll Posting			\$183.87
001	1230	12/30/19	FRANK A. GAGLIARDI	PAYROLL	December 30, 2019 Payroll Posting			\$184.70
Fund Total								\$43,572.43

Total Checks Paid	\$43,572.43
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Sixth Order of Business

6Bi

RESOLUTION 2020-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SOUTH FORK EAST COMMUNITY DEVELOPMENT DISTRICT DECLARING THE 2013 PROJECT COMPLETE AND ADOPTING THE ENGINEER'S CERTIFICATE OF COMPLETION FOR THE 2013 PROJECT; FINALIZING THE 2013 SPECIAL ASSESSMENTS; AND ADDRESSING SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the South Fork East Community Development District (the "**District**") was established by Hillsborough County, Florida to construct, acquire, install, operate and/or maintain systems and facilities for the public infrastructure described in the Supplemental Report of District Engineer revised on March 15, 2013 (the "**2013 Project**"); and

WHEREAS, the District duly authorized and issued its \$4,000,000 (Conversion Value) Capital Appreciation Bonds, Series 2013A (the "**Series 2013A Bonds**") and its \$1,720,000 (Conversion Value) Convertible Capital Appreciate Bonds, Series 2013B (the "**Series 2013B Bonds**", collectively with the Series 2013A Bonds the "**2013 Bonds**") for the purpose of funding the construction, installation, and acquisition of the 2013 Project; and

WHEREAS, in order to repay the 2013 Bonds, the District levied special assessments securing the 2013 Bonds (the "**Special Assessments**") as described in the Third Supplemental Special Assessment Allocation Report dated March 21, 2013; and

WHEREAS, the 2013 Project specially benefit certain assessable lands in the District which are subject to the Special Assessments, and it is reasonable, proper, just and right to continue to assess the costs of the 2013 Project financed with the 2013 Bonds to the specially benefited properties; and

WHEREAS, effective as of the date of this Resolution, the Board of Supervisors further finds that it is in the best interests of the District to declare the 2013 Project complete; and

WHEREAS, as set forth in the Engineer's Certificate of Completion attached as **Exhibit A** (the "**Engineer's Certificate**"), the District Engineer has certified the 2013 Project complete; and

WHEREAS, in reliance upon the Engineer's Certificate, and to be effective as of the date of this Resolution, the Board of Supervisors of the District desires to certify the 2013 Project complete; and

WHEREAS, Section 170.08 Florida Statutes requires that upon completion of the 2013 Project, the District is to credit each of the Special Assessments the difference, if any, between the amount assessed and the actual cost of the improvements; and

WHEREAS, based on the Engineer's Certification of Completion, no modification to the Special Assessments are necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SOUTH FORK EAST COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. RECITALS. The recitals stated above are incorporated herein and are adopted by the Board as true and correct statements.

SECTION 2. GENERAL AUTHORITY. This resolution is adopted pursuant to the Indenture and provisions of Florida law, including Chapters 170 and 190, Florida Statutes.

SECTION 3. COMPLETION OF THE 2013 PROJECT AND FINALIZATION OF THE SPECIAL ASSESSMENTS. Based on the Engineer's Certificate, and the above findings incorporated herein, and to be effective as of the date of this Resolution, the Board hereby adopts the Engineer's Certificate and hereby certifies the 2013 Project complete and determines that no modifications to the Special Assessments are necessary.

SECTION 4. GENERAL AUTHORIZATION. The District's Chair, Vice Chair, Secretary, Assistant Secretaries, District Manager, District Counsel, District Engineer, and District Bond Counsel, are hereby authorized, upon the adoption of this Resolution to do all acts and things required of them to effect the transactions described herein, and all acts and things that may be desirable or consistent with the requirements or intent hereof. The Chair and Secretary are hereby further authorized to execute any and all documents necessary to effect the transactions. The Vice Chair shall be authorized to undertake any action herein authorized to be taken by the Chair, in the absence or unavailability of the Chair, and any Assistant Secretary shall be authorized to undertake any action herein authorized to be taken by the Secretary, in the absence or unavailability of the Secretary.

SECTION 5. SEVERABILITY. If any section or part of a section of this Resolution is declared invalid or unconstitutional, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.

SECTION 6. CONFLICTS. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED ON JANUARY 23, 2020.

Attest:

**South Fork East
Community Development District**

Bob Nanni
Secretary

Karen Gagliardi
Chair of the Board of Supervisors

Exhibit A –Engineer’s Certificate of Completion for the 2013 Project.



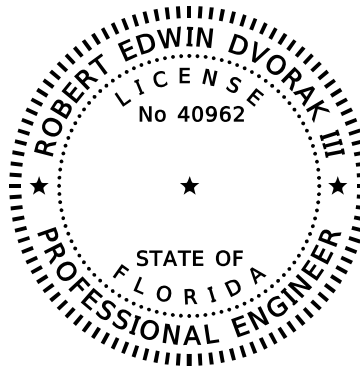
DISTRICT ENGINEER'S CERTIFICATE OF COMPLETION

The undersigned, Robert E. Dvorak, P.E., acting behalf Johnson, Mirmiran, and Thompson, Inc. (JMT) as District Engineer to South Fork East Community Development District, (the "District"), in connection with the District's Capital Improvement Revenue Bonds, Series 2013 (the "Bonds") hereby certifies, in the opinion of the District Engineer, as follows:

1. As of December 2nd, 2019, the 2013 Capital Improvement Program (the "CIP") as described in the Fourth Supplemental Trust Indenture dated March 1, 2013, by and between the District and Sun Trust Bank, was complete.
2. The actual amount of the 2013 Series Bonds funds used to complete the CIP did not exceed the estimates of 2013 CIP.

IN WITNESS WHEREOF, I have signed the Certificate on behalf of the District Engineer, this 2nd day of December 2019.

Robert E. Dvorak
District Engineer
Johnson, Mirmiran, and Thompson, Inc.
State of Florida Registration No. 40962



Date

6Bii

RESOLUTION 2020-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SOUTH FORK EAST COMMUNITY DEVELOPMENT DISTRICT DECLARING THE 2014 Project COMPLETE AND ADOPTING THE ENGINEER'S CERTIFICATE OF COMPLETION FOR THE 2014 Project; FINALIZING THE 2014 SPECIAL ASSESSMENTS; AND ADDRESSING SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the South Fork East Community Development District (the "**District**") was established by Hillsborough County, Florida to construct, acquire, install, operate and/or maintain systems and facilities for the public infrastructure described in the Report of District Engineer dated December 23, 2013 (the "**2014 Project**"); and

WHEREAS, the District duly authorized and issued its \$2,395,000 Capital Improvement Revenue Bonds, Series 2014 (the "**2014 Bonds**") for the purpose of funding the construction, installation, and acquisition of the 2014 Project; and

WHEREAS, in order to repay the 2014 Bonds, the District levied special assessments securing the 2014 Bonds (the "**Special Assessments**") as described in the First Supplemental Assessment Methodology Report dated March 28, 2014; and

WHEREAS, the 2014 Project specially benefit certain assessable lands in the District which are subject to the Special Assessments, and it is reasonable, proper, just and right to continue to assess the costs of the 2014 Project financed with the 2014 Bonds to the specially benefited properties; and

WHEREAS, effective as of the date of this Resolution, the Board of Supervisors further finds that it is in the best interests of the District to declare the 2014 Project complete; and

WHEREAS, as set forth in the Engineer's Certificate of Completion attached as **Exhibit A** (the "**Engineer's Certificate**"), the District Engineer has certified the 2014 Project complete; and

WHEREAS, in reliance upon the Engineer's Certificate, and to be effective as of the date of this Resolution, the Board of Supervisors of the District desires to certify the 2014 Project complete; and

WHEREAS, Section 170.08 Florida Statutes requires that upon completion of the 2014 Project, the District is to credit each of the Special Assessments the difference, if any, between the amount assessed and the actual cost of the improvements; and

WHEREAS, based on the Engineer's Certification of Completion, no modification to the Special Assessments are necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SOUTH FORK EAST COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. RECITALS. The recitals stated above are incorporated herein and are adopted by the Board as true and correct statements.

SECTION 2. GENERAL AUTHORITY. This resolution is adopted pursuant to the Indenture and provisions of Florida law, including Chapters 170 and 190, Florida Statutes.

SECTION 3. COMPLETION OF THE 2014 Project AND FINALIZATION OF THE SPECIAL ASSESSMENTS. Based on the Engineer's Certificate, and the above findings incorporated herein, and to be effective as of the date of this Resolution, the Board hereby adopts the Engineer's Certificate and hereby certifies the 2014 Project complete and determines that no modifications to the Special Assessments are necessary.

SECTION 4. GENERAL AUTHORIZATION. The District's Chair, Vice Chair, Secretary, Assistant Secretaries, District Manager, District Counsel, District Engineer, and District Bond Counsel, are hereby authorized, upon the adoption of this Resolution to do all acts and things required of them to effect the transactions described herein, and all acts and things that may be desirable or consistent with the requirements or intent hereof. The Chair and Secretary are hereby further authorized to execute any and all documents necessary to effect the transactions. The Vice Chair shall be authorized to undertake any action herein authorized to be taken by the Chair, in the absence or unavailability of the Chair, and any Assistant Secretary shall be authorized to undertake any action herein authorized to be taken by the Secretary, in the absence or unavailability of the Secretary.

SECTION 5. SEVERABILITY. If any section or part of a section of this Resolution is declared invalid or unconstitutional, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.

SECTION 6. CONFLICTS. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED ON JANUARY 23, 2020.

Attest:

**South Fork East
Community Development District**

Bob Nanni
Secretary

Karen Gagliardi
Chair of the Board of Supervisors

Exhibit A –Engineer’s Certificate of Completion for the 2014 Project.



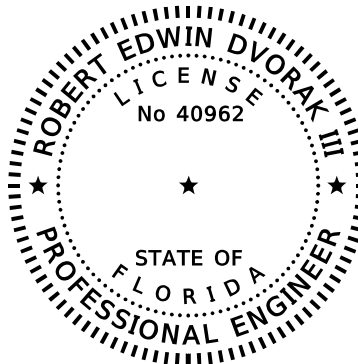
DISTRICT ENGINEER'S CERTIFICATE OF COMPLETION

The undersigned, Robert E. Dvorak, P.E., acting behalf Johnson, Mirmiran, and Thompson, Inc. (JMT) as District Engineer to South Fork East Community Development District, (the "District"), in connection with the District's Capital Improvement Revenue Bonds, Series 2014 (the "Bonds") hereby certifies, in the opinion of the District Engineer, as follows:

1. As of December 2nd, 2019, the 2014 Capital Improvement Program (the "CIP") as described in the Fifth Supplemental Trust Indenture dated April 1st, 2014, by and between the District and Sun Trust Bank, was complete.
2. The actual amount of the 2014 Series Bonds funds used to complete the CIP did not exceed the estimates of the 2014 CIP.

IN WITNESS WHEREOF, I have signed the Certificate on behalf of the District Engineer, this 2nd day of December 2019.

Robert E. Dvorak
District Engineer
Johnson, Mirmiran, and Thompson, Inc.
State of Florida Registration No. 40962



Date